



TOWN OF BRIGHTON

139 NORTH MAIN * POST OFFICE BOX 277 * BRIGHTON, TENNESSEE 38011

BOARD OF MAYOR AND ALDERMEN MEETING

APRIL 9, 2019

7:00 PM

CALL TO ORDER, PLEDGE OF ALLEGIANCE & INVOCATION

The meeting was called to order by Mayor Sarah Crocker at 7:00p.m. The Pledge of Allegiance to the flag was led by the Board of Mayor and Aldermen. Ms. Ann Blackmon gave the invocation.

ROLL CALL

Present

Sarah Crocker, Mayor
Stephanie Chapman-Washam, Alderwoman
Shane Greer, Alderman
Kenny Hall, Alderman
George Smith, Alderman

Absent

Others Attending:

Leah Hayse , Town Clerk
Mike Durham, Brighton Police Chief
Ricky Russell, Brighton Fire Chief
Johnathon Briles, Public Works Director
David Braden, Poplar Grove Utility
M.O. Eckel, III, Town Attorney
Aubrey Foreman, Public Works Department

Guests: Ann Blackmon, 164 Shady Lane, Brighton, TN; Gus Smith, 147 Phillips Dr., Brighton, TN; Jack Baker, 1464 Brighton Clopton Rd, Brighton, TN; Jeremy and Lauren Edwards, 1678 Liberty Church Smith Rd, Brighton, TN; James and Sue Wheeler, 491 Carrington Ave, Brighton, TN; Larry and Judy Marshall, 459 Carrington Ave, Brighton, TN; Eva Artry; Tiffany Ruiz, 287 Wylie, Brighton, TN; Alice Wakefield, 33 Huffman, Brighton, TN

APPROVAL OF MINUTES

Minutes Approval: Regular Board of Mayor and Aldermen Meeting March 12, 2019

Alderman Hall made a motion to approve the minutes as written. The motion was seconded by Alderman Smith. All approved. Motion carried.

FINANCIAL REPORT/PAYMENT OF BILLS

The financial report was presented. Alderwoman Chapman-Washam made a motion to approve the Town's bills as presented. The motion was seconded by Alderman Hall. All approved. Motion carried.

ACKNOWLEDGEMENT OF GUESTS

Tipton County Junior Auxiliary

The representative for Junior Auxiliary (JA) mentioned that last week was JA Week. They take this week to recognize groups that support them. She would like to thank the Town of Brighton for our support. The Town allows them to use a room for their snack pack program. They feed 150 students per week at five different schools throughout the county. One of their members made a crown to display on our wall as a way to say "thank you".

James & Sue Wheeler, 491 Carrington Ave and Larry & Judy Marshall, 459 Carrington Ave

They requested an update on the drainage project. Mayor Crocker replied that the Town was approved for Phase I of the funding. The funding totaled \$315,000.00. That will include the road closure on West Oaklawn and part of the subdivision. Since you are dealing with Government Funding, there will be several deadlines to meet before actual construction begins. Mr. Wheeler asked if his issue was considered to be in Phase II. Mayor Crocker responded that they were considered Phase II.

Mr. Wheeler asked if the Town had any ordinances concerning property upkeep. Mayor Crocker responded yes. He expressed concerns about a fence on Lucy Kelly where you enter Carrington subdivision. It was damaged sometime last summer. He was told that the builder had given it to the Town of Brighton. Mayor Crocker said they would research it.

Mr. Wheeler expressed concerns as to why the sewer fees are the same as the water fees on his bill. The Town charges volume per volume. Mayor Crocker replied that there is currently no way to track the water going through your sewer at this time.

Jack Baker, 1464 Brighton Clopton Road

Mr. Baker expressed concerns about Budget Drain Master permit.

Gus Smith, 147 Phillips Drive

Mr. Smith expressed concerns about the tank discovered by Rose Construction at the corner of Main St /Woodlawn Ave. Mayor Crocker said it was at the same location as Baird Hardware many years ago. Public Works Director Briles said the EPA has visited the site. While there, they checked the unground utilities and tested the soil. It will be a few days before those results will be back. Mr. Eckel, Town Attorney, is working to get the tank registered. Mr. Smith stated the hardware sold kerosene. Mr. Eckel asked if he would be willing to sign an affidavit to that effect so he could turn that in to the State. Mr. Smith agreed. Mr. Eckel said since Mr. Smith is willing to sign an affidavit saying once it was transferred to the Town in 1975; the Town wasn't selling kerosene out of it. The State will then pay for the removal.

Eva Artry

Ms. Artry expressed concerns about the 20 tires a week being disposed of at the Tipton County Landfill from the property located on 8547 Hwy 51 S. She verified that no one has attended a Tipton County Meeting as recommended by the Board. Mayor Crocker reminded her that the Board agreed that no action would be taken against them as long as they are making efforts to clear the tires.

Tiffany Ruiz, 287 Wylie

Ms. Ruiz expressed concerns about her high water bill. She has lived there for almost two years. She said there are 5 people living in her home. Mayor Crocker said they will research her bill and get back with her.

She also expressed concerns about the Old Brighton High School property. Does the Town plan on restoring the property? Mayor Crocker replied that there were no plans for it right now.

Jeremy Edwards, 1678 Liberty Church Road

Mr. Edwards expressed concerns about the permit renewal request that he submitted to the Town of Brighton. Mayor Crocker has discussed the renewal with Mr. Braden and Mr. King, Town Engineer. They believe it is best that anyone apprehensive about the permit renewal should submit in writing a list of their concerns no later than next Tuesday, March 19, 2019 to Town Hall at 4:00pm. Those concerns will be addressed by Mr. King. He will be seeking advice from an Environmental Engineer, Dr. Moore.

Mr. Edwards addressed the Board. He asked the Board to consider the amount of time, effort and financial costs he has put into this business. It is his livelihood.

DEPARTMENTAL REPORTS

Fire Department: Chief Russell presented the monthly status report (see attached report).

Fire Subscriptions received are \$21,490.00.

Mayor Crocker received a message from a lady whose husband was in a motorcycle accident in Brighton. She was so pleased with the response of both the fire and police departments.

Alderman Hall asked if the truck was back in service. Chief Russell replied yes.

Police Department: Chief Durham presented the monthly status report (see attached report).

Alderman Greer mentioned that several months ago it was mentioned about a purchasing a police car. He asked if this is now a possibility. Mayor Crocker asked who would be driving the new one. Chief Durham said he would be taking the new vehicle. Alderman Hall said he wouldn't feel comfortable to saying yes until they've had a chance to look over the financials to be certain.

Chief Durham said they are looking at electronic citations for the police cars.

Public Works: Mr. Briles, Public works Director, presented the monthly status report (see attached report).

Alderman Hall requested that Mr. Briles complete a separate OT report for him showing comp time.

A fire hydrant maintenance contract with Rogers Hydrant Service was discussed. Mayor Crocker asked if this would also help the fire department. Chief Russell said yes. They would like to receive records to keep for their files. Director Briles said this company is accredited with the State. Alderman Greer asked what it would cost to replace a hydrant. Director Briles replied it could cost anywhere from \$3,000.00 to \$4,000.00. Alderman Greer asked what this company will do that the Town isn't already doing. Mr. Braden, Poplar Grove Utility, replied that they could repair a fire hydrant under pressure. Alderman Greer asked if the Town had enough problems with our hydrants that would warrant a contract. Mr. Braden didn't know. Alderwoman Chapman-Washam asked about the hydrant on Main Street that we kept having issues getting repaired. Rogers Hydrant was so busy that it took a while for them to repair. If we had a contract with them, would they have caught it and repaired it on their own? Mr. Braden replied that he has no personal experience with them but he does know they are an excellent company. Director Briles said with a contract they would be on call 24/7. The Town has approximately 200 fire hydrants in the city limits. The Town currently has two hydrants that are in need of repair. Alderman Greer asked how often is the Town in need of a hydrant being repaired under pressure. Director Briles said out of the four recent repairs, we had one. Alderwoman Chapman-Washam asked how much was that bill? Director Briles stated it was roughly between \$1500.00 to \$2500.00. Alderman Hall said it wasn't in this year's budget. He would like to see it presented again at the FYE 19/20 budget. He would also like to see more information provided in order to make this decision.

Tractor estimates were presented. The W/S Department originally had in the budget to get a truck. However, a tractor is now needed instead. Mr. Braden said since the bids are public now, he suggested if you go forward with getting another estimate you should go about a sealed bid process. Mr. Eckel, Town Attorney, agreed. **Alderman Greer made a motion to move the money allocated for a truck to a tractor. Alderman Hall seconded. All approved. Motion passed.**

Paving estimates were presented. The estimates included several locations; both tunnels, in front of Brighton Lumber, Kenwood Ave, etc. There was some discussion about not paving the Woodlawn Ave tunnel until after the completion of the Pipe Replacement Project. Mayor Crocker was worried about the construction crew traveling through the tunnel after the repairs are completed. Alderman Greer asked if the Pipe Replacement contractor had to dig up the road (with the road in its current condition), they would have to replace it, right? Mr. Braden said yes and it would be at the Town's expense. He continued by saying that within the contract there is a line item for so many tons of asphalt. **Alderman Hall made a motion to approve all 3 ASPAC estimates. Alderman Greer seconded. All approved. Motion carried.**

Mr. Braden was given the floor.

Updates were addressed for the list of suggestions below:

1. Stop purchasing 5/8" x 3/4" water meters for about \$77.00/each and get quotes from different suppliers. (Also applies to all materials purchased.) **Update 07/11/17: RESOLVED**
2. Have all large water meters tested, calibrated, repaired, changed out, etc. Update: Purchase order has been issued for the 14 large meters. **Update 07/11/17: RESOLVED**
3. Set up a methodical water meter change out program instead of changing out all small water meters. **Update 07/11/17: RESOLVED**

4. Stop using private lab for quarterly wastewater sample and use Munford's lab. **Update 07/11/17: RESOLVED**
5. Get Johnny Payne certified in Distribution, Collection and Backflow Prevention **Update 07/11/17: RESOLVED**
6. Evaluate the number of employees needed in the field. **Update 07/11/17: RESOLVED**
7. Direct employees to stock the shelves with materials needed for day to day operations and for repair purposes. **Update 07/11/17: RESOLVED**
8. Adopt SOP's and Ordinances as soon as possible so that employees know how to operate the Town's facilities and also know what you expect of them. **Update 07/11/17: RESOLVED**
9. All delivery tickets and purchase orders for materials and services must be signed off on by receiving employee and delivered to Town Hall before invoices are paid. (No ticket, no P.O. = No pay)
Update 07/11/17: RESOLVED
10. Institute a chain of command and make every employee aware of it. **Update 07/11/17: RESOLVED**
11. Consider changing out the meters that have 1.0 million gallons usage. **Update 12/08/15:** Two or three of these meters will be pulled for testing. One of the 55 meters with over 1.5 million gallons has been replaced. This testing will determine whether these meters need to be changed out at this time. **Update 02/09/16:** Since the meter change out to automated meters is so close, I would recommend that the meters with 1.0 million gallons usage on them not be changed out at this time. **Update 05/10/16:** State Revolving Fund Loan has been approved. Mayor Crocker has more information. **Update 06/14/16:** The grant amount has increased by 80%. The payback amount is approximately \$80,000.00. KEC is revising the Cost Estimate. 5 year to 20 year payback. **Update 08/09/16:** The State Revolving Fund Loan is requesting the Adopted Ordinance authorizing the increase in rates so that they can proceed. The Ordinance is being voted on tonight. **Update 10/11/16:** Tammy has sent the Ordinance to the State Revolving Fund Loan. We are awaiting further instructions from SRFL in order to proceed. **Update 12/13/16:** SRFL is requesting two resolutions be adopted tonight in order to move this project forward. One resolution to authorize KEC to proceed with plans and specifications for the project and the other resolution authorizing the execution of applications and agreements. **Update 01/10/17:** SRFL is now reviewing the Plans and Specifications. **Update 02/14/17:** The SRFL's committee will be meeting in early March to approve and sign grant agreements. The Town should receive the signed contract and authorization to proceed shortly after that, hopefully by the second week in March. **Update 04/11/17:** Contracts are signed and projects are out for bid. **Update 05/09/17:** The SRFL did not like the wording in the Advertisement for Bids although they had preapproved it. Because of that, the bids must be rejected and the project rebid. Rebid date May 26, 2017. **Update 06/13/17:** New bids were received on May 26th with National Waterworks (Badger Meter) being the low bidder at \$282,216.30 which is slightly under budget. You will be voting tonight on a resolution authorizing the Mayor to sign a contract with the low bidder. That contract will then go to the SRFL in Nashville for their approval. We can expect an approval letter from the SRFL by the end of the month. The telemetry portion of this project was bid on June 9th with only one bidder, KEC, knowing that this would be unacceptable to the SRFL and the Town's Board, has set a new bid date of June 30th. Two additional contractors have obligated themselves to bid this project bringing the total number of bidders up to three which should be acceptable to everyone. **Update 07/11/17:** The Town is awaiting the approval of the SRFL for the AMR bid package. The resolution for the awarding of the telemetry contract will be presented tonight for the Board's consideration. **Update 08/08/17:** SRFL approval has been granted, supply contract has been signed with Badger Meter and meters will be delivered within 60 days. The telemetry contract is scheduled to be signed with Industrial Controls and Electrical on August 15th. **Update 09/12/17:** Industrial Controls and Electrical has begun the telemetry installation at the tank site. They anticipate completion by mid-October. **Update 10/10/17:** One half of the meters have

been delivered. The meter installation process should begin by November 1st. Industrial Controls and Electricals' installation of the telemetry stands at 75% complete. **Update 11/14/17:** SRFL personnel will be conducting an inspection on Thursday the 16th. **Update 12/12/17:** The meter change out process has begun with approximately 100 meters changed out to date. At this pace, the process should be completed in 12-14 months as originally planned. **Update 01/09/18:** 204 meters have been changed out, keeping us on track to meet the deadline. **Update 02/13/18:** 426 meters have been changed out. We're still on track to complete on time. **Update 03/13/18:** 456 meters have been changed out. Still on track to complete on time. **Update 04/10/18:** 627 meters have been changed out. We are still on track to complete on time. **Update 05/08/18:** 695 meters have been changed out. We are still on track to complete on time. **Update 06/12/18:** As of June 7th, 831 meters have been changed out. We are still on track to complete on time. **Update 07/09/18:** 870 meters have been changed out. We are still on track to complete on time. **Update 08/14/18:** As of August 13th, 950 meters have been changed out, keeping us on track to complete on time. For the first time, the Town was able to read some meters using the automated, drive by system in July 2018. This reading was very successful. **Update 09/11/18:** As of September 10th, 951 meters have been changed out. **Update 10/09/18:** As of October 5th, 1034 meters have been changed out putting us at approximately 80% complete. At this pace, the project should be completed sometime in January which is ahead of schedule. **Update 11/13/18:** As of 11/08/18, 1066 meters have been changed out keeping us on track to complete on time. **Update 12/11/18:** 1,135 meters have been changed out, leaving 83 to be changed. On track to complete on time. **Update 01/08/19:** As of 01/07/19, 1,178 meters have been changed out, leaving 83 to be changed. On track to complete on time. **Update 02/12/19:** As of 02/11/2019, 1,209 meters have been changed out, leaving 287 to change. Johnathon and I have spoken about the importance of completing the change out asap. **Update 03/12/19:** As of 03/08/2019, 1231 meters have been changed out, leaving 265 to change. **Update 04/09/19:** As of 04/08/2019, 1295 meters have been changed out, leaving 201 to change.

12. Johnny is preparing a list of potential sewer system infiltration sites. This list will be prioritized according to the volume of infiltration and the repairs will be made accordingly. **Update 02/09/16:** Johnny is in the process of identifying potential infiltration sites and locating manholes. **Update 07/12/16:** Infiltration sites have been identified. With the low rainfall amounts during the summer, this is a relatively low priority at this time. Johnny is prepared to address these sites before September 15th.
13. The Town has at least one company that has been given permission in the past to use the Town's hydrants to fill tanks. **Update 07/11/17: RESOLVED**
14. Johnny has started organizing all water and sewer records in an orderly fashion. **07/11/17: RESOLVED**
15. All deficiencies noted in the last Water System Sanitary Survey have been addressed and corrected. **Update 07/11/17:** TDEC conducted a Sanitary Survey on May 19th, 2017 with the Town receiving a score of 97%. **Update 03/12/19:** TDEC conducted a Sanitary Survey on February 21, 2019 with the Town receiving a score of 96%. Johnathon and I have discussed the issues that need to be resolved and Johnathon is putting together a plan to resolve them. **Update 04/09/19:** Johnathon has either resolved or put together a plan to resolve all issues noted in the Sanitary Survey. Mr. Hoffman at TDEC has received this plan by email and is satisfied with it.
16. Johnny and I have started working on updating the Sampling Plan to bring it into compliance with EPA's new Coliform Monitoring Rule. **Update 07/11/17: RESOLVED**
17. The town has to have a Drought Management Plan approved and submitted to TDEC by June 30th 2017. David Braden was verbally given approval to begin this plan. **Update 08/08/17: RESOLVED**
18. Apparently both pressure reducing valves at the master meter are not operating properly from time to time. **Update 07/17/17: RESOLVED**

19. The State Revolving Fund Loan has approved the Town for funding to replace the old asbestos cement pipe. This loan will be for \$698,400.00, paid back over 20 years at an interest rate of 0.19%. They are requesting a resolution from the Town to authorize them to undertake the rate study. The Resolution is being voted on tonight. **Update 10/11/16:** The SRFL has changed its financing deal with the Town by offering 20% grant and 80% financed at 0.26% for 20 years. This equates to approximately \$140,000.00 in grant. King Engineering, Johnny and I have reviewed the originally proposed route for the new water mains and determined that these routes are impractical because of their utilities in the area. New routes have been determined and seem feasible according to the area evaluation however, the final field work required during the design process may require acquisition of private easements because AT&T did not locate their cables as requested. We do believe that most if not all of their cables are aerial and therefore, will not present a problem. **Update 11/08/16:** King Engineering has begun the field work for the preparations of the Plans and Specification. A resolution to hire KEC for this project is to be considered at tonight's meeting. **Update 01/10/17:** King Engineering has completed the field work. The Plans and Specifications are being developed now which has led to some questions. King Engineering will be soon presenting these questions to the Town. **Update 05/09/17:** Plans and Specifications have been sent to TDEC for their approval. Easement acquisition is underway with 8 of the 14 easements signed, 5 awaiting signatures and 1 may be unnecessary. **Update 06/13/17:** 10 of the 13 easements are secured. Attempts are still being made to secure the 3 remaining easements. **Update 02/13/18:** We were able to eliminate the need for 2 of the 3 remaining easements. The 3rd easement is still required and has been secured. We are attempting to have the project out for bid no later than mid-March. **Update 03/13/18:** We are still waiting for TDEC approval of Plans & Specifications. **Update 04/10/18:** At tonight's meeting, Mr. Braden had a copy of the letter from TDEC approving the Plans & Specifications. The ad advertising for bids will be in this Thursday's paper. **Update 05/08/18:** Bids for the project were received on April 27th with DozerTrax USA being the low bidder at \$456,964.90 which is \$99,845.10 below budget (including contingency). I've spoken with Johnny about identifying additional areas where AC pipe replacement is necessary if indeed funds are remaining at the end of the project. **Update 06/12/18:** The contract will be awarded to Dozertrax on Thursday, June 14th, at 2:00pm. At Town Hall. The Notice to Proceed will be issued at that time. **Update 07/09/18:** The contractor has installed approximately 2,200' of 8" main and 2 fire hydrants. According to KEC, the project is on schedule to complete on time. **Update 08/14/18:** As of August 13th, the contractor has installed approximately 3,900 of 8" water main, 4 fire hydrants and 3 live tap connections. According to KEC, the contractor is on schedule. There is approximately \$100,000.00 remaining in project funds which will allow for up to 900' of additional A/C pipe replacement. It appears that the best, additional places for pipe replacement are E. Woodlawn to Main Street and E. Kenwood, almost to the R.R. tracks. **Update 09/11/18:** As of September 10th, the pressure testing of the 3,900' of main installed revealed several fitting leaks that are currently being repaired (tightened more). It appears that these repairs will be made and the pressure testing completed this week. Once the pressure testing is complete, the contractor will begin installing the customer services on this new main. Also, the additional 900' of pipe change order will require several easements along Woodlawn and Kenwood. KEC is currently preparing these easements. I anticipate that we will be contacting the property owners next week. **Update 10/09/18:** The 6 easements have been presented to the 5 property owners with positive feedback from each property owner. Four owners have agreed to grant the Town the easements and one owner is still considering. I am to follow up with her later this week. **Update 11/13/18:** Of the 6 easements needed for the change order, 4 have been signed and I anticipate the other 2 being granted soon. Approximately, 700 feet of 8" water main and 1 fire hydrant has been installed on Woodlawn Avenue. **Update 12/11/18:** 5 of the 6 easements have been acquired. The Bailey easement is the only one outstanding however, since it is the most eastwardly easement on Kenwood, it is not actually required for the change order to be completed. As of 12/10/2018, we are

awaiting word from CDP on how to proceed in the change order process. The initial contract is about 61% complete according to KEC. The contractor is currently connecting the new services along Old Hwy 51 and killing the old services. Once this is completed, the contractor will kill the old main along Old Hwy 51. **Update 01/08/19:** Currently the project stands at 70.15% complete according to King Engineering Consulting. The contractor is working on East Woodlawn preparing for the interconnect so that the pressure testing, connecting the new services and killing the old services can be done. Concerning Change Order #1, TDEC approved plans have been received, the change order has been signed by the contractor and Davina with CDP is working on the budget revision. **Update 02/12/19:** Currently, the project stands at 76% complete. The contractor has been conducting the pressure test on East Woodlawn. Five services on Old 51 still need to be removed from the old water main and connected to the new along with the water main that feeds Gladman. Major progress has been hampered by the rainy weather conditions. **Update 03/12/19:** Currently the project stands at 81% complete. The contractor has connected all services to the new water main on Woodlawn from the old water plant to Old 51. The only remaining connections on Old 51 are the main at Gladman and the service at Uncle Sam's. The rainy weather continues to hinder progress. **Update 04/09/19:** Currently the project stands at 77% complete overall. (The original contract before Change Order #1, stands at 83% complete.) An underground storage tank containing what is thought to be kerosene was hit in front of the Police Department. An environmental specialist (Mr. Dave Schmidt) has been to the site. Mr. Schmidt has been in contact with Ken King and Mr. Eckel to develop a plan to contain the tank and contents. The weather has improved somewhat but still continues to be a hindrance to progress.

20. The Town's Water Supply Contract with Poplar Grove Utility District will expire in October 2017. **Update 07/11/17: RESOLVED**
21. The Town is required by TDEC regulation to have its elevated water tanks inspected every 5 years by a qualified person. **Update 07/11/17: RESOLVED**
22. The Town's Water & Sewer System is under an order from the State's Water and Wastewater Financing Board to improve its financial standing. **Update 10/10/17: RESOLVED**
23. The Tipton County School System has requested to connect to the Town's sewer system. In order to do this, some improvements to the Town's existing sewer system are required. **Update 10/10/17: RESOLVED**
24. The Town has recently experienced problems with the High School and Dale Smith Pump Stations. We believe that most of the problems are related to the lack of maintenance of the high school's and middle school's septic tanks. KEC and I have prepared a finding report and a suggested preventative maintenance program for the school's septic tanks and all pump stations. I recommend that the Mayor and the Board adopt this plan. **RESOLVED**
25. Mr. Chlarson has evaluated the drainage problems in Town and is compiling a list. Mr. Ronnie Neill is prepared to assist the Town in the creation of a Storm Water Utility to fund the needed repairs. **Update 02/13/18:** Mr. Chlarson has advised me that he is developing a cost estimate to repair the drainage problems and that this cost estimate should be available to the Town within the next 30-45 days. **Update 03/13/18:** Mr. Chlarson's report and cost estimate has been delivered to the Town. This report only includes the drainage structures that are failing. The Town should seriously consider replacing all the CMP in the areas where the failures are currently occurring. Also, I'm not sure whether Mr. Neill has given the Town a proposal for the Storm Water Ordinance. **Update 04/10/18:** Bids for the CCTV part of the project will be received at 2:00pm on Friday April 13th. Currently there are seven contractors that have picked up plans and specifications. **Update 05/08/18:** Bids were received on April 13th for the CCTV part of the project with Mid South Septic being the low bidder at a Base Bid of \$21,752.00. Their bid for the Additive Alternate is \$43,789.50 in case additional scoping is required at McLister and Carrington. **Update 06/12/18:** Some scoping of the drainage systems has occurred, but no reports have been delivered to the Town or KEC. KEC has requested these reports on two

different occasions. McLister and Carrington appear to have catch basin problems with the drain pipes being sound. Woodlawn appears to have terrible pipe failures. **Update 07/09/18:** No reports from Mid-South have been delivered to the Town or KEC and no payment has been made to Mid-South. **Update 08/14/18:** No reports have been received from Mid-South, nor has any payment been made to them. Mr. Ault has assured KEC that they have acquired a new camera and will be back on the job soon. **Update 09/11/18:** The reports and videos have been received from Mid-South. KEC has done some spot, site visits to also determine the degree of rust deterioration of the pipes. These spot checks coupled with the video indicate that rather than pipe replacement, Cured-in-Place Pipe coating procedure should be seriously considered by the Board. KEC also believes that the inlet structures can be repaired using an injection process called Polyurethane Pour-in-Place system. Both of these processes are proven methods that require much less disruption to yards and streets. Also at this point, it is my opinion that the Town should start looking at financing options since any grant funding appears unavailable. **Update 04/09/19:** As everyone is aware, Ms. Mattie Cushman has secured an Imminent Threat Grant for Marshall Road and other severe drainage problems in hopes of following up with a similar grant through normal channels in order to repair all Town drainage problems. This IT grant consist of \$315,000.00 in grant and a matching local funding of \$35,041.00. This is obviously excellent news for the Town.

26. I think that the Town desires to resolve the issue of the old car tires on the Fosters' property. In an attempt to help resolve this matter, I have received information from Mr. Leland Harris at TDEC that the State may have some grant money for such cleanup project. I am currently making contact with TDEC's Nashville office to learn more about this program. **Update 07/09/18:** Mr. Bob Fletcher with TDEC has contacted me, requesting location information for the Foster property which I have provided. I expect that a site visit will be made by TDEC within the next 30-45 days. **Update 08/14/18:** On Monday, July 30th, TDEC conducted an on-site inspection of the Foster property after a meeting chaired by County Executive Jeff Huffman. The findings of that meeting and site visit are in TDEC's MEMO dated August 2nd, 2018.
27. The Town's Water System does not have an up to date Emergency Operation Plan as required by TDEC (the health department). The proposed plan that you have before you tonight has been developed using TAUD's template. I would ask that you consider the adopting of it at this time. **RESOLVED**

Alderman Greer asked Mr. Braden for an update on the water testing with the City of Munford. Mr. Braden has made the proposal to the new Public Works Director, Mr. Watson and the City Administrator by phone. The City Administrator said he would get back with him in a couple of weeks.

PARKS AND RECREATION REPORT

Baseball has officially been taken over by the Brighton Youth Baseball Board.

Alderman Hall asked if the lights at the baseball field have been repaired. Director Briles has been trying to get in touch with Lee Wood. Director Briles first asked him for an estimate for underground wiring. Then he asked for an estimate for each field to have its own meter just like they are now. Director Briles asked him to contact him asap because baseball begins this Saturday. Alderman Hall asked Director Briles to keep in touch with Mr. Temple, Baseball President, in case the Town needed to come up with an alternate plan by Saturday.

The third annual Glow in the Dark Easter Egg Hunt will be April 20th at approximately 7:30pm.

PLANNING COMMISSION REPORT

None

MAYOR AND ALDERMEN REPORTS

None

OLD BUSINESS

Budget Drain Master Permit Letter

Mayor Crocker mentioned there was a letter received with concerns about renewing the permit. Mr. Braden addressed one of the concerns. He said the permit allows a minimum of 100 gallons per day to flow. Mr. King, Town Engineer, and Mr. Moore, Environmental Engineer, didn't think a composite sampler would not be appropriate on site. The appropriate thing would be for the contract to say when waste goes in, works its way through, and then the gray water overflows into the city system. Budget is to notify the Town when he is going to dump and it's the Town's option which time to collect the sample. A sample is to be collected once per quarter. Alderman Hall asked where the \$0.02 rate came from. Mr. Jeremy Edwards, Owner of Budget Drain Master, said it came from the meeting minutes. He proposed that rate to the Town. Mr. Baker continued to have questions/concerns. Alderman Greer said he has had extensive conversations with Mr. Baker. He also asked Mr. Edwards to show him his site and explain how his business model works. He continued by saying that Mr. Baker's concern is the appearance of a relationship being formed between the Town of Brighton and Budget Drain Masters by him building his facility in the Town and then offering the Town a reduced rate for pumping our tanks. Mr. Baker agreed. Mr. Braden said his recommendation is this permit is one issue and whomever the Town uses for septic tank pumping should be put out for an annual bid. Mayor Crocker agreed that was a good plan. Alderman Greer read the responses from Mr. Ken King, Town Engineer, from the letter of concerns written by Mr. Baker.

- (1) Flow Rate – The BDM septic tanks were 156,226 gallons over a 12 month period which is an average of 428 gallons per day. If they are paying their sewer bill, this higher than anticipated flow rate may be acceptable.
- (2) Surcharge - The permit requires a surcharge for higher than normal wastewater strength which is measured by BOD. The only sample we have showed 370 mg/l with 250 mg/l being the limit. Therefore surcharge for one month is calculated as follows. There is an equation there which calculates to \$260 per month
- (3) Automatic Sampler – Like Mr. Braden explained earlier, since there is not any constant flow an automatic sampler would not be feasible for his setup.
- (4) Wells Packing's discharge is not monitored by a 24 hr composite sampler. Even though BDM's effluent is more unpredictable than Wells Packing's, it seems that either both or neither should have a sampler but that was before it was determined it was not a constant flow to the system.
- (5) As a side note, the B.O.D. for Wells Packing effluent was higher than BDM.

Alderman Greer also mentioned that Mr. King sent them a copy of the city sewer ordinance.

Alderman Greer made a motion to approve the permit. Alderman Hall seconded the motion. All approved. Motion carried.

Misread Meter Accounts

This was tabled from the last meeting. Mr. Eckel verified that you can go back the 3 years. He continued by saying it's a kind of a public policy issue that if you discount it in any way for any group that is misread, then it can be viewed that you are giving them a special concession over the general population. Mayor Crocker requested that a letter be mailed to each customer.

Alderman Hall made a motion that we back bill for 3 years and give them 12 months to pay it back. Alderman Greer seconded the motion. All approved. Motion passed.

NEW BUSINESS

ADJOURNMENT

Alderman Hall made a motion to adjourn the meeting. The motion was seconded by Alderman Greer. All approved. Motion carried. The meeting adjourned at 9:34pm.

Sarah Crocker, Mayor

Tammy McKinney, Town Recorder