



TOWN OF BRIGHTON

APPLICATION FOR EMPLOYMENT

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, disability, or national origin. Consistent with the Americans with Disabilities Act, applicants may request accommodations needed to participate in the application process.

PERSONAL INFORMATION

Date: _____ Social Security #: _____ - _____ - _____

Name: _____
Last First Middle

Permanent Address: _____
Street City State/Zip

Phone #: _____

Referred By: _____

Are you 21 years of age or older? Yes No

EMPLOYMENT DESIRED

Position: _____

Date you can start: _____ Salary Desired: _____

Are you presently employed? Yes No If so, may we inquire of your present employer? Yes No

Have you previously applied for a position with the Town of Brighton? Yes No
If "yes" When? _____ Position Applied For: _____

EDUCATION

	Name and Location of School	Years Attended	Did you Graduate? Yes or No	Degree Received
High School				
College				
College				
College				

GENERAL INFORMATION

Job Related Skills: _____

FORMER EMPLOYERS List below your last three employers, starting with the most recent.

Date Month and Year	Name and Address of Employer	Salary (upon leaving)	Position	Reason for Leaving
From To				
From To				
From To				

REFERENCES List below two persons not related to you, whom you have known for at least one year.

Name	Address	Phone #	Years Acquainted
1			
2			

If you are to be hired by the Town of Brighton, you will be required to attest to your identity and employment eligibility, and to present documents confirming your identity and employment eligibility. You cannot be hired if you cannot comply with these requirements.

AUTHORIZATION

I certify that the facts contained in this application (and accompanying resume', if any) are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application is sufficient cause for refusal to hire, or dismissal if I have been employed, no matter when discovered by the Town.

I understand that any employment is conditioned on a background check. I authorize the Town of Brighton to thoroughly investigate all statements contained in my application or resume', and I authorize my former employers and references to disclose information regarding my former employment, character, and general reputation to the Town of Brighton, without giving me prior notice of such demands or liabilities arising out of or related to such investigation or disclosure.

I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will" and without fixed term, and may be terminated at any time, with or without cause and without prior notice, at the option of either myself or the Town. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon the Town unless made in writing.

If I am offered employment I agree to submit to a medical examination and drug test before starting work. If employed, I also agree to submit to a medical examination or drug test at any time deemed appropriate by the Town and as permitted by law. I consent to such examinations and tests, and I request that the examining doctor disclose to the Town the results of the examination. The results shall remain confidential and segregated from my personnel file. I understand that my employment or continued employment, to the extent will be that I abide by the Town's Drug and Alcohol Policy.

I understand that filling out this form indicates that there is a position open but it does not obligate the Town to hire. If hired, I agree to abide by all Town work rules, policies and procedures. The Town of Brighton retains the right to revise its policies or procedures, in whole or in part, at any time.

Signature: _____

Date: _____